

Mental Health Crisis Care Concordat Steering Group

Action Points

Updated on 20.05.15

Tuesday 24th March 2015, 10.00 -12.00

County Room, Kent Police Headquarters, Sutton Road, Maidstone, Kent, ME15 9BZ

REF	AGENDA ITEM	ACTION POINT	LEAD	D/L	STATUS
104	CSG002: Minutes & Actions of the previous meeting held on 12th November 2014	Malcolm McFrederick is to progress outstanding action 101 <i>"Concordat Steering Group to go through the agenda setting process for Health and Wellbeing Board meeting held in December"</i>	MMc	May 2015	Discharged. Meeting date is set in July
105	CSG003: Concordat Action Plan	JdP informed the group that the content in the plan has been provided by the 4 sub-group chairs based on the highlight report and discussions at these meetings. JdP requests that all chairs check the content is still up-to-date (TW,NH, DW,MMc)	JdP	May 2015	Discharged to agenda 20.05.15
106	CSG003: Concordat Action Plan	The Chair of the Access To Support Before Crisis Point sub group is to be confirmed and it is felt this should be a clinical representative. The stand in chair, Naomi Hamilton (NH), and	NH	May 2015	Discharged to agenda 20.05.15

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		the Clinical GP Lead for NHS West Kent CC, David Chesover (DC) are to meet and agree a new chair.			
107	CSG003: Concordat Action Plan	It was felt a meeting of chairs of the steering group, and of the 4 sub-groups are to meet to; • Define responsibilities for each of the sub-groups to avoid duplication of work • Define information sharing of high intensity users between organisations • Differentiate between actions for commissioners and delivery of service, with the actions sub-group members are challenging and monitoring • Revisit the membership of the 4 sub-groups to ensure each is fully represented by the relevant organisations • Clarify KPI development • Clarify the communication plan	NJ	May 2015	Discharged. Meeting took place on 15 th May
108	CSG003: Concordat Action Plan	The 'lead' column of the action plan is to state named persons for leading the action, as well	JdP	May 2015	Discharged

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		as the organisation.			
109	CSG004: Sub-Group Highlight Reports	DW will scope out mental health training undertaken by all colleagues of the steering group, and share for the next meeting in May.	DW	May 2015	Discharged
110	CSG004: Sub-Group Highlight Reports	NH has received no response from the Fire Service in representing at this group. WG is to send NH the contact details for the main contact in the Fire Service.	NH	May 2015	Discharged
111	CSG004: Sub-Group Highlight Reports	Diane Meddick (DM) agreed to take forward: 1. 14 day review to take place of all s136 incidents in this period 2. This will be a thematic based review 3. Support from Health colleagues, commissioners and Kent Police to facilitate and share information 4. Look at individuals and process issues 5. Look at interface of police on scene 6. Root cause analysis for each incident to identify problems, and make recommendations at the next meeting in May.	DM	May 2015	Discharged to agenda
112	CSG004: Sub-Group Highlight Reports	Wayne Goodwin (WG) to invite Mike Brown (MB), (Police contact for West Midlands) to attend the next meeting to discuss the good	WG	May 2015	Discharged. WG will invite Mike Brown to next meeting.

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		model of practice in place in West Midlands.			
113	CSG004: Sub-Group Highlight Reports	DC emphasised the importance of gaining Kent and Medway Accountable Officer agreement to support the work, in order to gain support from the Kent Health and Wellbeing Board (KHWB). DC will speak to Ian Ayres, AO for West Kent CCG for this work to be discussed at the next meeting of the AOs.	DC	May 2015	Outstanding. Concordat work has not yet been shared with Accountable Officers. PS is to follow up initial request for this to be on the next AO/DMT meeting agenda.
114	CSG006: The role of the Health and Wellbeing Boards (HWBB	Police are to engage further with Kent HWBB.	AF	May 2015	Discharged
115	CSG006: The role of the Health and Wellbeing Boards (HWBB	DM is to look at the Medway HWBB strategy.	DM	May 2015	Discharged
116	CSG006: The role of the Health and Wellbeing Boards (HWBB	TW is to brief Andrew Scott-Clark (Director of Public Health at Kent County Council) about the problems we've faced with engaging with the HWBB agendas.	TW	May 2015	Discharged
117	CSG008: Serious Incident (SI) Reporting & responses	Kent and Medway Partnership Trust (KMPT) have not been copied into SI reporting and asked WG and team to do this for all future SIs.	WG	May 2015	Discharged. WG is meeting KMPT on 21.05.15 regarding the SI backlog
118	CSG009: Future of Street Triage	WG is working with KDR to discuss alternatives for the service going forward.	WG	May 2015	Discharged to agenda

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119	CSG009: Future of Street Triage	Action for AF to send the evaluation report on the pilot to DM to assist with the earlier action of s.136 14 day review.	AF	May 2015	Discharged to agenda
120	CSG010:AOB	JdP requested that the dates of the sub groups are circulated	NJ	May 2015	Discharged
121	CSG010:AOB	AF and NJ to review dates of future meetings to accommodate KMPT lead attendance.	NJ/AF	May 2015	Discharged  List of dates for the K&M Crisis Care Concr